

The Conservancy Initiative
50826 Northstar Way
Northville, MI 48168

BOARD OF DIRECTORS MEETING MINUTES
Thursday, February 22, 2018

Tracey Birkenhauer called the Board of Directors meeting to order at 7:45 p.m. at the corporate office. Those in attendance:

Present: Tracey Birkenhauer, Kathleen Sharif, Matthew Weaver

Absent: Jenny Cordina, Kathrine Horan, Rajesh Mummineni

MOTION by Weaver to approve the current meeting agenda. Seconded and passed without dissent.

MOTION by Sharif to approve the Jan. 11, 2018 meeting minutes. Seconded and passed without dissent.

Birkenhauer reported she secured both directors and officers and general liability insurance for the nonprofit corporation. The policies have not been issued yet but they are in effect.

Birkenhauer reported the odor reporting system is complete but she has requested some slight changes to the distribution list who receive the emails. She asked those on the distribution list if they want to remain so the list may change again.

MOTION by Weaver to create a communication plan for The Odor Report. Seconded and passed without dissent. The board agreed to share the url with a select group of people to generate interest and feedback prior to the full launch. The board discussed sharing the system as part of the March 13 MDEQ meeting, sharing the system via a dedicated WebEx training session or hosting a special meeting at the Northville library to unveil the system and provide hands-on training.

Birkenhauer reported the nonprofit has about \$7,500 in the bank. We will get a full report from Treasurer Mummineni at the next meeting.

The board decided to create an FAQ document for the March 13th MDEQ meeting at Northville High School. Birkenhauer said she is personally inviting dignitaries and others who will add value to the meeting. She encouraged others to do the same.

MOTION by Birkenhauer to adjourn the meeting. Seconded and passed without dissent. Meeting was adjourned at 9:21 p.m.

Minutes submitted by Birkenhauer.